

PRIVACY



INFORMATION PRIVACY OBLIGATIONS FOR THE CULTURAL FACILITIES CORPORATION

The [Information Privacy Act 2014](#) (the Act) came into effect on 1 September 2014 establishing a range of requirements for ACT public sector agencies in the handling of personal information. It covers the specific legal obligations of the Cultural Facilities Corporation (CFC) when collecting and handling your personal information as outlined in the *Information Privacy Act 2014* and, in particular, in the Territory Privacy Principles found in the Act.

The [Information Privacy Act 2014](#) defines 'Personal Information' as

'Information or an opinion about an identified individual, or an individual who is reasonably identifiable: whether the information or opinion is true or not; and whether the information or opinion is recorded in a material form or not'.

It does not include personal health information about an individual, which is covered by the [Health Records \(Privacy and Access\) Act 1997](#).

Scope

This statement applies to the CFC website – <http://www.culturalfacilities.act.gov.au>

Information Collected

When you browse our website, our system automatically makes a record of your visit and logs the following information for statistical purposes :

- your server address
- top level domain name (e.g. .com, .net, .gov, .au etc)
- the type of browser and operating system you used
- date and time of your visit
- the previous site visited
- which pages are accessed
- the time spent on individual pages and the site overall
- which files were downloaded
- what keywords you used to search the site

This information will be used to improve our website and to help CFC to understand how people are using it. The log files do not collect or store personally identifiable information.

Cookies

This CFC uses Google Analytics, a web analytics service provided by Google Inc. (Google). Google Analytics uses cookies and JavaScript code to enable analysis on usage of this website.

'Cookies' are small pieces of information that are stored by the browser on your computer's hard drive. The data collected about your use of this website (including your IP address) will be transmitted to and stored on Google's servers. Google uses this data for the purpose of compiling reports on website activity and providing other services relating to website activity and internet usage.

The reports provided by Google to CFC contain only aggregate non-personal data about your use of this website. These reports may contain data relating to pages viewed and files downloaded. CFC uses the data collected by Google Analytics to improve this website and to help CFC to understand how people are using it.

Google may transfer this data to third parties where required to do so by law, or where third parties process this data on Google's behalf. Google will not associate your IP address with any personal information you may have previously provided to Google. You may refuse the use of cookies by selecting the appropriate settings on your browser. Please note that if you do this, you may not be able to fully use this website.

By using our website, you consent to the processing of data about you by Google in the manner and for the purposes stated.

Personal information

No personal information is collected *automatically* through this website. All personal information collected and/or stored must be voluntarily provided by you.

CFC will only collect personal information about you when you voluntarily participate in an activity that asks for information, such as sending an enquiry or feedback.

Access to and Correction of Personal Information

You can review any personal information collected about you by submitting a written request to the CFC. You may recommend changes to your personal information if you believe it is incorrect. The obligation to correct information is subject to any applicable limitation in a law that provides a right to require the collection or amendment of documents.

If you believe that your personal information is being used for a purpose other than what was intended when it was submitted, you may contact the CFC. In all cases, the CFC will take reasonable steps to verify your identity prior to granting access to your personal information or making corrections to the information collected.

How to contact us

If you have any comment in relation to any aspect of the collection, use, security of, or access to your personal information please contact us.

Email : CFCcorporatefinance@act.gov.au

Mail :

The Cultural Facilities Corporation

PO Box 939

CIVIC SQUARE ACT 2608

Telephone: +61 2 6207 3968

If the issue is not resolved to your satisfaction you may wish to contact the Information Privacy Commissioner. The role of the Information Privacy Commissioner for the ACT is performed by the [Australian Information Commissioner](#).

Mail : PO Box 939, CIVIC SQUARE ACT 2608
Phone : +61 2 62073968
Email : CFCcorporatefinance@act.gov.au
Website : <http://www.culturalfacilities.act.gov.au>