

Freedom of Information Act 2016

Part 4 - Open access information

(a) Functional information statement



The CFC was established under the *Cultural Facilities Corporation Act 1997* (the CFC Act), which came into operation as from 1 November 1997.

The functions of the CFC, as set out in the CFC Act (Section 6) are :

- to manage, develop, present, coordinate and promote cultural activities at designated locations and other places in the ACT;
- to establish and research collections;
- to conserve and exhibit collections in the possession or under the control of the CFC;
- to undertake activities, in cooperation with other people if appropriate, to exercise its other functions; and
- to exercise other functions given to the CFC under this Act or another Territory Law.

The CFC Act (Section 7) requires that the CFC, in exercising its functions, must consider :

- any cultural policies or priorities of the Executive known to the CFC; and
- other cultural activities in the ACT.

The CFC is responsible for :

- the Canberra Theatre Centre;
- CMAG;
- the Nolan Collection Gallery @ CMAG; and
- the ACT Historic Places : Lanyon, Calthorpes' House and Mugga-Mugga.

The CFC's functions therefore include the performing arts, the visual arts, social history and cultural heritage management. The organisation delivers a range of cultural services to the community by providing activities such as theatre presentations, exhibitions, and education and community programs, and through conserving and presenting significant aspects of the ACT's cultural heritage.

Additional information about the CFC can be found at the following websites :

- www.culturalfacilities.act.gov.au covering whole of CFC matters;
- www.canberratheatrecentre.com.au covering the Canberra Theatre Centre;
- www.cmag.com.au covering CMAG and the Nolan Collection Gallery @ CMAG; and
- www.historicplaces.com.au covering the ACT Historic Places.

Methods for Public Consultation

The CFC Act (Section 8) requires the CFC to set up advisory committees to assist it in the exercise of its functions. The CFC has set up the following three advisory committees:

- Canberra Museum and Gallery Advisory Committee;
- Historic Places Advisory Committee; and
- Canberra Theatre Centre Advisory Committee

In appointing members to these committees, the CFC arranges for advertisements inviting members of the public to express their interest in becoming a committee member.

The CFC continually seeks to improve customers' satisfaction with their visit to, and experience of, the ACT Museums and Galleries and the Canberra Theatre Centre venues. Customer satisfaction surveys are conducted throughout the year and reported as part of the CFC's yearly Statement of Performance. Information gained from the surveys is used in future planning to improve facilities and services.

Categories of Documents

Documents readily available to the community include brochures giving details of public performances, exhibitions, and programs of events at CFC venues; and other reports prepared by the CFC and tabled in the ACT Legislative Assembly in accordance with legislative requirements.

Other information relates to the Board and advisory committees of the CFC; personnel, accounting and administrative records; and theatrical performance and exhibition and collection records.

Other documentation and material include computer software and hardware, operational manuals, films, slides, photographs, drawings, and posters.

Public Access

Brochures and publicity material free to the community are available from:

Cultural Facilities Corporation
Administration Office
North Building, Canberra City
CIVIC SQUARE ACT 2608
Telephone: (02) 2607 3963

CFC's head office is located in the centre of the city with close access to public transport. The CFC has wheelchair access and disabled parking is available.

Requests for access to other documents or material or further information should be made in writing to:

FOI Information Officer
Cultural Facilities Corporation
PO Box 939
CIVIC SQUARE ACT 2608

Mail : PO Box 939, CIVIC SQUARE ACT 2608
Phone : (02) 62073968
Email : CFCcorporatefinance@act.gov.au
Website : <http://www.culturalfacilities.act.gov.au>